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09/27/2005 10:42 AM

Subject ALL EMPLOYEE MESSAGE DC - DOI University Course  
Announcement - Retirement Planning

(Note to Supervisors: Please ensure that employees without access to e-mail receive a paper copy of this message.)

Memorandum

To: DOI Washington, DC Area Employees

From: Dolores Chacon  
President, DOI University

Subject: DOI University Course Announcement - Retirement Planning

**Course Description:**

This course presents information about Federal benefits and explores options to maximize those benefits. All aspects of FERS, CSRS, Transfers and CSRS-Offset employees and programs are examined. Participants learn about financial planning and how to become wise financial consumers.

**Learning Objectives:**

- Understand the current Federal retirement benefits and proposed legislation
- Understand financial principles, financial risks and investments
- Recognize impact of Social Security on retirement planning
- Understand TSP
- Understand estate planning and legal issues, wills, trusts and powers of attorney

**Target Audience:**

All Federal employees needing a plan for a smooth transition into retirement.

**Date and Time:**

October 12-13, 2005  
8:30 am - 4:00 pm

**Location:**

South Interior Building Auditorium

**Registration:**

Register on the DOI University website, <http://www.doiu.nbc.gov>. For more information please contact Rebecca Rabuck, Associate Manager, DOI University Washington Leadership & Performance Center at (202) 208-3446 or the DOI University Washington Leadership & Performance Center at (202) 208-7090